



MICHELLE R. MILLER
CLERK & COMPTROLLER
ST. LUCIE COUNTY, FLORIDA

FAMILY RELATIONS DEPARTMENT
201 S. Indian River Dr., 2nd Floor, Fort Pierce, FL 34950
772-462-6910

Mailing Address:
P.O. Box 700
Fort Pierce, FL 34954

FINGERPRINT INSTRUCTIONS

1. Schedule your Appointment:

Call 772-462-7300 to schedule an appointment with the Sheriff's office, 4700 W Midway Road in Fort Pierce. Their hours of operation are 8 a.m. to 12 p.m. and 2 p.m. to 4 p.m., Tuesday through Friday.

Items to bring to your appointment:

- Photo ID
- Blank Fingerprint Card
- \$26 for the first fingerprint card and \$6 for any additional fingerprint cards.

2. Process Payment for Criminal History Check

Twenty-four hours after you complete your prints, visit FDLE's website (<https://caps.fdle.state.fl.us>) to process your \$37.25 credit card payment for a criminal history check. Once complete, the criminal history record will be sent directly to the Clerk's office.

TCN # _____

3. Return Fingerprint Card

Return the original fingerprint card back to the Clerk's office prior to your hearing date.

Visit www.fdle.state.fl.us for additional fingerprinting information.